

ProCredit Bank - Skopje
 Branch _____
 Client ID number _____
 Remark: _____
 (filled-in by a bank official)



ProCredit Bank
 Macedonia

Date of filling-in: _____

APPLICATION / REQUEST For client registration (legal entity)

1. GENERAL CLIENT INFORMATION

Resident / Non-resident		Tax number	
Full name		ID number	
Short name		Country under which law the client is registered	

Client's data and address:		
Address:		
City		
Country		
* It is obligatory to submit at least one of the below mentioned contact data.		
Telephone	Fax	E-mail address
Contact person (name and surname)	Web page*	

Number of document within the appropriate register in which the legal entity is registered (if such a register exists in the country where the legal entity is registered). In lack of such a number, the date of the document issuing should be stated.				
Date of evidencing in the Register (date of constitution of the legal entity)				
Decision by a special registering institution for a permission for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) in case the legal entity activity requires a special permission/ license according to the positive legal regulation			1. yes (fill-in Issuing authority and date of issue)	
			2. no (continue to type of activity)	
Issuing authority of the document / Name of the institution				
Date of issuing of the license / permission				
Principal activity				
Type of client	1. sole proprietorship limited liability company	2. Limited liability company	3. Joint-stock company	4. Public company
	5. State owned	6. Association of Citizens	7. Sole proprietor	8. Other
Size of company / legal entity	1. micro	2. small	3. medium	4. large
(before answering please read the additional explanation given below)				
Number of employees (current statement)*				

2. OTHER CLIENT DATA

Capital related organizations / legal entities with share equal or higher than 20% of the capital	Full name	
	PID*	
	Full name	
	PID*	
Owners of shares natural persons with share equal or higher than 20% of the capital	Full name	
	PID*	
	Full name	
	PID*	
	Full name	



ProCredit Bank

Macedonia

Bank products / services to be used*	1. denar account	2. foreign currency account	3. credit card	4. loan	
	5. letter of credit	6. letter of guaranty	7. safety-deposit box	8. other	
Expected annual turnover on the account in the Bank (in euro)	1. up to 500.000 euro	2. from 500.000 to 2.000.000 euro	3. from 2.000.000 to 5.000.000 euro	4. above 5.000.000 euro	
Expected business relationships with clients from the following countries:	1. Macedonia	2. USA	3. Canada	4. EU	
	5. Australia	6. Iran	7. Pakistan	8. Uzbekistan	
	10. Turkmenistan	11. Bahamas	12. Bermuda	13. Gibraltar	
	14. Cayman Islands	15. British Virgin Islands	16. Panama	17. Other	
Managers/ authorized person					
Full name	Personal identification number	Type of document	No. of document	Relation with company	Relation with account

3. CLIENT'S CONCORDANCE:

By signing this application/ request I herewith confirm that:

- a) the data stated above are correct;
- b) in case of change of my personal data (including address data) I shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the client shall be considered as properly performed on the address stated herewith;
- c) I agree my personal data stated in this application to be registered, processed and updated for the Bank's needs and, if needed, Bank can transfer my personal data to other countries members of EU or EEA or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection
- d) I am informed that the above stated data are considered business secret according to the Banking Law and other positive regulations;
- e) the Bank retains the right to require other client data with reference to the established business relationship;
- f) the Bank retains the right to terminate the business relationship with the client at any time;
- g) I am informed about the terms and conditions on establishing business relationships with the bank and I accept these in their entirety.

*data which are not mandatory

Remark: the Application is considered completely filled-in if containing all mandatory data, which will be review by a Bank official who establishes/updates the business relationship with the client

Applicant
(person who opens / updates the account in the Bank)

(place and date) _____

(name and surname) _____

(signature) _____

Additional explanation (size of company / legal entity):

1. A micro size commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has accomplished the following two criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 10 employees;
 - the gross annual revenue acquired from any source does not exceed EUR 50,000 in denar counter-value;
2. A small size commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has accomplished at least two of the following criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 50 employees;
 - the annual income is less than EUR 2,000,000 in denar counter-value, and the total turnover is less than EUR 2,000,000 in denar counter-value; and/or
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in denar counter-value.
3. A medium size commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has accomplished the first criteria and at least one of the second or third of the following criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 250 employees;
 - the annual income is less than EUR 10,000,000 in denar counter-value; and/or
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in denar counter-value.
4. Commercial entities, which are not classified as small or medium size commercial entities shall be treated as large commercial entities. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the tree criteria are different, the commercial entities shall be classified as medium size commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small size commercial entity



STATEMENT FOR BENEFICIAL OWNER

I (name and surname) _____ with ID no _____ and residence at _____, act as an authorized person for opening /updating the account of the below mentioned company, on the position of _____ in the Company:

Full name : _____

Address: _____

Tax number: _____

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s

(**please look at the explanation stated below) is/are:

	Name and surname	PID*	Document No	Address
1				
2				
3				
4				

**beneficial owner of a legal entity is a private individual who accomplishes direct or indirect participation of at least 25 % of the total shares i.e. voting rights of the legal entity, including possession of transferable shares and/or who otherwise establishes control over the management and achieves benefit with the legal entity.

Determining of the beneficial owner is not necessary in the following cases:

-for legal entities listed on public stock exchange

-banks, affiliations of banks, saving houses, companies for investment funds management, pension funds and insurance companies that have appropriate licenses for operating issued by the supervision authorities in their countries.

-state owned institutions, local self government bodies, public companies, institutes and economic chambers

Notice:

1. In case of changing of the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes in the part of the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change.

2. According to my findings, the abovementioned persons are not involved in any kind of illegal activities.

3. The data in this Statement are given under fully material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete.

Place and date

Signature of the authorized person

Filled-in by the Bank:

Application is accepted and controlled by:

Signature of the authorised person of the bank	
Position	
Date	
Branch:	